

MINUTES

ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

March 10, 2025

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes were also present. Others present were Steve Olsen, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

***This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board tabled the Minutes of the February 17th, 2025, meeting for additional review.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

BUSINESS ITEMS:

Kyle Wagner, County Highway, presented a request for approval to advertise 2025-1 CCMG Paving Program for Bids. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

Mae Kratzer, Planning Director, presented an additional appropriation request from Middlebury SE TIF Fund in the amount of \$63,000.00 for TIF Westlake Sewer Payment. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 95)

Mae Kratzer, Planning Director, presented an additional appropriation request from Middlebury East TIF Fund in the amount of \$69,000.00 for Warren Street Watermain Relocate Design. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 96)

Jeff Taylor, County Administrator, presented a request by Mario Mejia for Noise Ordinance Variance. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 97)

Joel Williams, Prosecutors Office, presented a request for approval for Out of State Travel for DPA Kathleen Claeys to attend NDAA Forensic Evidence Conference in Memphis, Tennessee

from August 5th to August 7th, 2025. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 98)

Joel Williams, Prosecutors Office, presented a request for approval for Out of State Travel for DPA Kathleen O'Laughlin plus five staff members to attend ERICSA (Eastern Region Interstate Child Support Assoc.) event. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 99)

Andrew Bylsma, Health Administrator, presented a request for approval for Out of State Travel for Lisa Honey & Rachel Jun or substitute to attend Annual National WIC Association Education and Training Conference in Las Vegas, Nevada from April 21st to April 25th, 2025. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 100)

Andrew Bylsma, Health Administrator, presented a request for approval for Out of State Travel for Emily Mills and Nancy Madrigal Ramirez to attend STI Engage 2025 National Conference for STI professionals in Phoenix, Arizona from June 2nd to June 5th, 2025. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 101)

Andrew Bylsma, Health Administrator, requested this be removed from the agenda and postponed until a later date. Request approval for Out of State Travel for Dr. Hostetter to attend National Association of County and City Health Officials (NACHHO) Conference in Anaheim, California from July 14th to July 18th, 2025.

BOARD ITEMS:

Kyle Wagner, County Highway, presented a request for approval of the Local Roads and Bridges Matching Grant Agreement. On a motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Item 102)

PRIVILEGE OF THE FLOOR:

Glen Null, Goshen, spoke.

ADJOURNMENT:

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp