

**MINUTES**  
**ELKHART COUNTY COUNCIL**  
**September 14th, 2019**

The meeting of the Elkhart County Council was called to order by Sheriff Jeff Siegel at 8:00 a.m., in Room 104 of the County Administrative Building, Goshen, Indiana. Members present were Council President John K. Letherman, Vice President David L. Hess, Doug S. Graham, Randall D. Yohn, Darryl J. Riegsecker, Thomas W. Stump and Tina M. Wenger.

Also present were Patricia A. Pickens County Auditor; Fred Avery First Deputy Auditor; Craig Buche, County Attorney; Mike Yoder, Commissioner and Jeff Taylor, County Administrator.

**MINUTES:** Approval of minutes for August 10th, 2019

On motion made by Yohn and seconded by Riegsecker, the Council unanimously carried and approved the minutes.

Budget Public Hearing- Approval of minutes for August 27<sup>th</sup>, 2019

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved.

1<sup>st</sup> Reading of Budget- Craig Buche asked for this to be tabled until the next meeting so the 1<sup>st</sup>, 2<sup>nd</sup> and Adoption of the Budget can be together.

**COMMITTEE REPORTS:**

COMMISSIONERS: None

COUNCIL: Yohn on the new Steps,  
Wenger on NACO- Washington D.C. Regional Conference.  
Letherman on Budget Hearings- Commended the Department Heads, Council, Auditor and everyone involved for cooperating so the Council heard everyone's budget in one day versus 3-4 days.

AUDITOR: Pickens gives financial report.

SHERIFF: Siegel on Henry County renting beds from Elkhart County Jail for 50 inmates.

## **EDC MATTERS:**

Chris Stager of EDC, along with County Attorney Craig Buche, explains that The Bristol Indiana Corporation, dba “Brinco”, a manufacturer of steel castings, filed a request for Economic Revitalization Area with the Elkhart County Council. Stager presented a tax abatement request on behalf of the company to the Elkhart County Council. Stager says the company plans to invest \$38.5 million in manufacturing equipment and \$13.5 million in real estate

Approval of Resolution CC-2019-17 –Declaratory Resolution designating an Economic Revitalization Area and qualifying certain real estate improvements and certain personal property for property tax phase in for The Bristol Indiana Corporation dba “Brinco”

On motion made by Stump and seconded by Riegsecker, the Council unanimously carried and approved Resolution CC-2019-17.

Consideration and Approval on Inducement Resolution for EDC project- CC-2019-18.

On motion made by Graham and seconded by Hess, the Council unanimously carried and approved Resolution CC-2019-18.

## **HUMAN RESOURCE MATTERS;**

### **REPORT-COUNCIL COMMISSIONER PERSONNEL COMMITTEE**

Elkhart County Council Commissioner Personnel Committee  
117 N. Second Street, Room 104, Goshen, Indiana  
September 4, 2019 at 8:30 a.m.  
For Presentation to County Council on September 14, 2019

#### **I. Human Resource Requests**

##### **A. Planning and Development**

1. General Fund (1000-131-41115): Request additional 3% individual rate increase for Building Commissioner/Code Enforcement Manager (K. Williams), \$2335.43 bi-weekly (includes 3% PIP), effective 12-8-19.
2. General Fund (1000-131-41115): Request additional 3% individual rate increase for Admin Manager (D. Britton), \$2200.84 bi-weekly (includes 3% PIP), effective 12-8-19.
3. General Fund (1000-132-41115): Request additional 3% individual rate increase for Planning Manager/Zone Administrator (J. Auvil), \$2281.24 bi-weekly (includes 3% PIP), effective 12-8-19.

On motion made by Stump seconded by Hess and unanimously carried, the CCPC

recommended approval, 2-0; Hess vacated the Chair; Yohn abstained.

**Audie Hostetler explained that items 1, 2 & 3 will be voted on with the Budget Approval.**

4. General Fund (1000-132-41120): Request change in hours/classification from 36 hours a week to 37.5 hours a week for Redevelopment Program Coordinator (N. Kauffmann), effective 12-8-19.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC recommended approval, 3-0.

5. General Fund (1000-132-41135): Request reclassification of Procedures Writer, PG4/JF1, from regular part time to full time, 36 hours a week, effective 12-8-19.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval, 3-0.

**B. Auditor**

1. General Fund (1000-102-41140): Request additional 2% individual rate increase for Secretary III, PG4/JF1, \$17.22/hr. (includes 3% PIP), effective 12-8-19.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval, 3-0.

**Audie Hostetler explained to the Council that items 4, 5 & 6 will be voted on with the Budget Approval.**

**C. Sheriff**

1. General Fund (1000-105-41130): Request to reclassify one Corrections Corporal position, NC, \$21.38/hr. to one Corrections Officer position, NC, \$18.78/hr. Effective 12-8-19.

**On motion made by Graham and seconded by Stump the Council unanimously carried and approved this request.**

2. PS LOIT (1170-980-41125): Request to reclassify one Patrol Officer position, NC, \$24.26/hr. to one Patrol Sergeant position, NC, \$29.91/hr. Effective 9-15-19.

**On motion made by Riegsecker and Seconded by Stump, the Council unanimously carried and approved this request.**

3. General Fund (1000-105-41130): Request one new position, Corrections Investigator, NC, \$22.62 (to follow Correction's Sergeant pay scale). Effective 9-15-19.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC recommended approval, 3-0.

**On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.**

D. Treasurer

1. General Fund (1000-103-41140): Request to hire above the top of the hiring range for two Clerk III positions (vacant), PG2/JF1, up to \$14.89/hr. Effective 9-15-19.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC recommended approval, 3-0.

**On motion made by Wenger and seconded by Stump, the Council unanimously carried and approved this request.**

E. County Council

1. General Fund (1000-129-41100): Request increased additional compensation for year 2020, as outlined in attachment.

The CCPC members reviewed the request and forward the request to full council without recommendation.

**II. Miscellaneous Items**

- A. Discussion on Public Defender State Reimbursement Program.
- B. Discussion on Compensation Consultant.

**III. Adjournment**

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC adjourned the meeting at 10:35 a.m.

## **ADDITIONAL APPROPRIATION EXPLANATIONS:**

### A. EDIT (#1112)

1. Highway (980) requests \$35,000.00 for consultant services to perform a traffic study for the CR 40\ Waterford connector.

Charlie McKenzie presented this request to the Council.

On motion made by Stump and seconded by Riegsecker, the Council unanimously carried and approved this request.

### B. EDIT (#1112)

1. Highway (980) requests \$100,000.00 to pay consultant design services for the following bridge projects: BR 209, BR 361, and BR410.

Charlie McKenzie explained this request to the Council.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved the request.

### C. EDIT (#1112)

1. Highway (980) requests \$500,000.00 for funds to continue right of way purchase including but not limited to appraisals, buying, legal, title work, etc. and associates costs for the CR 38 to SR 13 project.

Charlie McKenzie presented this to the Council.

On motion made by Riegsecker and seconded by Wenger, the Council unanimously carried and approved this request.

### D. EDIT (#1112)

1. Highway (980) requests \$1,000,000.00 for funds to be utilized for road paving, chip seal & crack seal activities and associated costs.

Charlie McKenzie explained this request to the Council.

On motion made by Yohn and seconded by Riegsecker the Council unanimously carried and approved this request.

### E. LIT-SPECIAL PURPOSE (#1114)

1. Sheriff (105) requests \$25,000.00 to purchase black uniforms for Correction Officers.

Sheriff Jeff Siegel explained this request to the Council.

On motion made by Yohn and seconded by Stump, the Council unanimously carried and approved this request.

F. IDOC GRANT (#1130)

1. Community Corrections (614) requests \$100,000.00 for funds to replace/repair body scanners.

Jeff Taylor explained that the body scanner at Community Corrections needs to be replaced.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

G. CUMULATIVE CAPITAL DEVELOPMENT (#1138)

1. Community Corrections (980) requests \$100,000.00 for funds to replace/repair body scanner.

Jeff Taylor explains this request to the Council.

On motion made by Riegsecker and seconded by Yohn, the Council unanimously carried and approved this request.

H. CUMULATIVE DRAIN (#1141)

1. Surveyor (980) requests \$50,000.00 for maintenance on County regulated drains.

Phil Barker presents this request to the Council.

On motion made by Wenger and seconded by Stump, the Council unanimously carried and approved this request.

I. ELECTRONIC MAP GENERATION (#1150)

1. Planning & Development (980) requests \$3,225.00 for funds for payment for pictometry service.

Chris Godlewski explains this request to the Council.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

J. EXTRADITIONS (#1155)

1. Sheriff (980) requests \$15,000.00 for monies to be available to transport felons back to Elkhart County to face charges.

Sheriff Jeff Siegel explains this request to the Council.

On motion made by Wenger and seconded by Stump, the Council unanimously carried and approved this request.

K. LOCAL HEALTH MAINTENANCE FUND (#1168)

1. Health (980) requests \$12,000.00 for enFocus to conduct a Community Health needs Assessment specific to Elkhart County Health Department and review. Also to improve & implement website and social marketing.

Lydia Mertz explains this request to the Council.

Hess asks about the status of the mosquito population in Elkhart County and how the Health department is addressing it? Lydia Mertz, M.D., Elkhart County Health Officer discusses the issues with the EEE Eastern Equine Encephalitis and the impact it can have on the community.

On motion made by Graham and seconded by Stump, the Council unanimously carried and approved this request.

L. LOCAL ROAD & STREET (#1169)

1. Highway (980) requests \$45,000.00 for funds needed for annual replacement of snow plow cutting edges and plow wheels.

Charlie McKenzie presented this request to the Council.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

M. LIT PUBLIC SAFETY (#1170)

1. Sheriff (980) requests \$110,000.00 for the security and door system at the Goshen Courthouse & for security cameras at The Goshen Courthouse.

Sean Holmes from the Sheriff's Department presented this request to the Council.

On motion made by Stump and seconded by Riegsecker, the Council unanimously carried and approved this request.

N. MOTOR VEHICLE HIGHWAY (#1176)

1. Highway (#1176) requests \$5,000.00 for funds needed for various recertification's, continuing education, Indiana State Chemist Licensing for spraying right of ways. LTAP Road Builder certifications, Appraisal training, SQL training and many more educational seminars.

Charlie McKenzie explained this request to the Council.

On motion made by Wenger and seconded by Stump, the Council unanimously carried and approved this request.

O. CUMULATIVE REASSESSMENT FUND (#1188)

1. Assessor (980) requests \$26,936.00 for the yearly payment to MACOG for Elkhart County share of the aerals.

County Assessor Cathy Searcy presented this request to the Council.

On motion made by Yohn and seconded by Riegsecker the Council unanimously carried and approved this request.

P. SOLID WASTE USER FEES (#1194)

1. Landfill (980) requests \$235,000.00 for additional money for wood boiler for shop and remodeling/repairs for new county office buildings next to landfill. Added funds in accounts due to increased trash volume and HVAC repairs.

John Bowers explained this request to the Council.

On motion made by Riegsecker and seconded by Wenger, the Council unanimously carried and approved this request.

Q. LOCAL HEALTH TRUST FUND (#1206)

1. Health Department (981) requests \$9,315.00 for, additional hours for Erika Contreras Padilla salary & fringe benefits. Also to pay for new dental chair for the Dental Clinic.

Health Officer Lydia Mertz presented this request to the Council.

On motion made by Riegsecker and seconded by Graham, the Council unanimously carried and approved this request.

R. PARK & RECREATION (#1219)

1. Park & Recreation Department (320) requests \$2,500.00 for money to cover staff wages in the part-time account to assist with operations at the Elkhart County Historical Museum. The \$2,500.00 has been received and is in the account #36500.

Rhonda DeCaire presented this request to the Council.

On motion made by Stump and seconded by Yohn, the Council unanimously carried and approved this request.

S. PARK & RECREATION (#1219)

1. Park & Recreation Department (320) requests \$5,100.00 to cover staff wages in the part-time account.

Rhonda DeCaire explained this request to the Council.



On motion made by Yohn and seconded by Stump, the Council unanimously, carried and approved this request.

Items T-X & Z were voted on together as they were are payments to the different towns for different projects. Natesha Kauffmann explained these to the Council.

T. MILLERSBURG II TIF (#4503)

1. Planning & Development (980) requests \$97,550.00 for funds to pay the Town of Millersburg for Wastewater plant.

U. SOUTH BENTON (#4505)

1. Planning & Development (980) requests \$32,700.00 for payment to Syracuse for water and sewer expansion.

V. WESTERN GATEWAY (#4506)

1. Planning & Development (980) requests \$33,043.00 for payment to Environmental Special Projects for water and sewer expansion.

W. MIDDLEBURY AGRICULTURE (#4508)

1. Planning & Development (980) requests \$39,604.00 for refund payments for the Conservation Easement to 2 landowners.

X. MIDDLEBURY EAST (#4510)

1. Planning & Development (980) requests \$494,368.00 for payment to Middlebury for wastewater treatment plant expansion.

On motion made by Riegsecker and seconded by Hess Items T-X & Z were unanimously approved by the Council.

Y. CR 6 & 17 NE TIF (#4511)

1. Planning & Development (980) requests \$1,477,050.00 for Ivy Tech advanced manufacturing building addition.

Kyle Hannon and Andy Williams from Ivy Tech gave a short presentation to the Council, on Ivy Tech's newest project. Automation Advanced Manufacturing Training Lab. They discussed the need for it in Elkhart County and by partnering with area businesses how it can in turn help the community. Chris Stager with the EDC has been working closely with the development of this project. Several council members discussed the importance of training our workforce and keeping up with technology.

Taxpayer Glenn Null states he has issues with the past practices of Ivy Tech. He also has issues that there was no presentation at the Commissioner's meeting and he was not given him an opportunity to speak at their meeting on this subject. He object to giving 1.4 million to Ivy Tech.

Letherman explains that IVY Tech is under new leadership and he feels it is

an improvement at Ivy Tech. Graham finds the project favorable and will provide an avenue for workers. Riegsecker states it fits into the Economic Development criteria and it will benefit Elkhart County.

On motion made by Riegsecker and seconded by Graham, the Council unanimously carried and approved this request.

Z. NORTH BAUGO (#4512)

1. Planning & Development (980) requests \$20,244.00 for payment to Environmental Special Projects for water expansion.  
(Voted on with Items T-X & Z)

AA. ENVIRONMENTAL SPECIAL PROJECT (#4803)

1. Commissioners (980) requests \$50,000.00 to support Elkhart County Drug Free Partnership.

Commissioner Mike Yoder introduces Jessica Kosher with the EEDFP. Jessica gave an overview of the program and what they provide for the community. She discusses Positively Elkhart County program, which works on educating school age children. They are currently working on the vaping issues.

BB. PARK & RECREATION DONATION FUND (#4909)

1. Park Department (980) requests \$150,000.00 for designated park projects.

Rhonda De Caire explains the request to the council.

On motion made by Riegsecker and seconded by Stump the Council unanimously carried and approved this request.

CC. MATERNAL CHILD & HEALTH GRANT MCH (#8127)

1. Health Department-Fetal & Infant Mortality Review (211) requests \$19,351.00 to set up the budget for the FY 2020.

Lydia Mertz presents this request to the Council.

On motion made by Yohn and seconded by Stump, the Council unanimously carried and approved this request.

DD. MATERNAL CHILD & HEALTH GRANT MCH (#8127)

1. Health Department- Baby & Me Tobacco Free (315) requests \$38,393.00 for funds to set-up the budget for FY 2020.

Lydia Mertz presents this request to the Council.

On motion made by Riegsecker and seconded by Yohn, the Council unanimously carried and approves this request.

**REDUCTIONS:**

EE. EDIT (#1112)

1. County Highway (980) requests a reduction in the amount of \$-1,687.00.

Charlie McKenzie explains to the Council the Signal Performance Measures Project is complete.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved the reduction in the amount of \$1,687.00.

**TRANSFER REQUESTS REQUIRING COUNCIL ACTION**

A. CUMULATIVE VOTING SYSTEM (#1143)

1. Voter's Registration (191)

From:	42090 Other Office Supplies	\$909.00
To:	43510 Maint/Service Contracts	\$909.00

B. LOCAL ROAD & STREET (#1169)

1. Highway (222)

From:	44500 Motor Vehicles	\$101,000.00
To:	43590 Equipment Repairs-Labor	\$25,000.00
	43440 Bridge/Traffic Lights	\$6,000.00
	43540 Vehicle Repairs- Labor	\$70,000.00
	Total	<u>\$101,000.00</u>

C. LANDFILL OPERATING FUND (#1194)

1. Solid Waste(338)

From:	42110 Gas, Diesel	\$20,000.00
To:	43610 Rent Equipment	\$20,000.00

D. WIC (#8101)

1. Health- (612)

From:	43570 Laundry, Cleaning	\$318.00
To:	44535 Data Processing-Hardware	\$318.00

E. MATERNAL & CHILD HEALTH (#8127)

1. Health-Fetal & Infant Mortality Review (611)

From:	42195 Operating Supplies	\$318.00
To:	44535 Data Processing Hardware	\$318.00

F.	MATERNAL & CHILD HEALTH (#8127)		
	1. Health- Baby & Me Tobacco Free (615)		
		42195 Operating	
	From:	Supplies	\$486.00
	To:	44535 Data Processing Hardware	\$486.00
G.	PRENATAL CARE COORDINATION (#9122)		
	1. Health (981)		
	From :	41400 PERF	318
	To:	44535 Data Processing	318

On motion made by Graham seconded by Riegsecker, the Council unanimously carried and approved these transfers.

**OTHER BUSINESS:**

**AUDIENCE ITEMS**

Glenn Null discusses his views on the Budget, he states he is not happy with the Checks & Balances. But he appreciates the transparency. He would also like to see a 10% reduction of the Storm water Waste Fund 1197. He would also like to see more public input.

**BUDGET:** (See 2<sup>nd</sup> Reading & Adoption Minutes)

**ADJOURN**

There being no further business to come before the Council the meeting was adjourned at 10:30 am on motion made by Stump seconded by Riegsecker, and unanimously approved by the Council.

Cindy Chadwell  
Recording Secretary

A complete recording of this meeting is available in the Auditor's Office. The recording of this meeting will be available for one year and then erased.