

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/23/2024
DATE:

General Fund
FUND NAME
Commissioners
DEPARTMENT NAME

1000
FUND NUMBER
130
DEPARTMENT NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.
\$792,347.54	241015	General Fund	1000	Parks Latrine	44600
792,347.54					
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL
Approp.	Unspent as of Request Date		YES	NO	
		AMOUNT	DATE	Amount	Date
0.00					

REASON FOR REQUEST _____
(Be Specific)

Allocating general fund money to complete the Parks Latrine work. This replaces project 222650 Parks Latrine funds (\$762,347.54) plus \$30,000.00 to cover miscellaneous expenses for the project paid earlier.
Total amount to be appropriated \$792,347.54.

Jeff Taylor
Signature of Department Head

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/13/2024
DATE:

CTP
FUND NAME
Community Corrections
DEPARTMENT NAME

1123
FUND NUMBER
980
DEPARTMENT NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.	
\$5,713.00		CTP	1123.980	Transfer between funds	45100	
5,713.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
Approp.	Unspent as of Request Date		YES	NO	Amount	Date
0.00						

REASON FOR REQUEST (Be Specific) Transfer of SRS Supervision and Drug Test Fees from CTP Fund to Project Income Fund
Per IDOC Directive

Helen Calvin
Signature of Department Head

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/13/2024
DATE:

Prisoner Reimbursement
FUND NAME
Community Corrections
DEPARTMENT NAME

1130
FUND NUMBER
980
DEPARTMENT NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.		
\$16,098.16		Prisoner Reimbursement	1130.980	Transfer between funds	45100		
16,098.16							
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL		
Approp.	Unspent as of Request Date						
		AMOUNT	DATE	YES	NO	Amount	Date
0.00							

REASON FOR REQUEST (Be Specific) Transfer of CY2023 Unspent Grant Funds to CY2025 Grant Fund 9157.980
Per IDOC Directive

Helen Calvin
Signature of Department Head

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/20/2024
DATE:

Western Gateway TIF
FUND NAME
Planning & Development Department
DEPARTMENT NAME

4506
FUND NUMBER
980
DEPARTMENT NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.	
\$2,500.00		Western Gateway	4506	ADMINISTRATIVE FEES	43890	
2,500.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
Approp.	Unspent as of Request Date		YES	NO	Amount	Date
		AMOUNT DATE				
0.00						

**REASON FOR REQUEST
(Be Specific)**

Pledge of 95% increment reimbursement of TIF revenues to pay off County Loan.
Spring increment was \$104,671.58, thus \$99,438.00 is due for debt payment.
Fall Reimbursement paid in March was \$52,894.88. Thus, \$152,332.88 is due for payment in 2024.
\$150,00 was budgeted in 2023 for 2024 for reimbursement. Thus we have an budgeting gap over \$2,000.
In 2023, the 95% debt payment due was \$106,341, about \$46,000 less than the amount due this year.

Mae Kratzer
Signature of Department Head

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/20/2024
DATE:

North Baugo TIF
FUND NAME
Planning & Development Department
DEPARTMENT NAME

4512
FUND NUMBER
980
DEPARTMENT NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.	
\$2,000.00		North Baugo TIF	4512	ADMINISTRATIVE FEES	43890	
2,000.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectuated		APPROVED BY COUNCIL	
Approp.	Unspent as of Request Date		YES	NO	Amount	Date
0.00						

**REASON FOR REQUEST
(Be Specific)**

Pledge of 80% increment reimbursement of TIF revenues to pay off County Loan.
Spring increment was \$47,485.03, thus \$37,988.02 is due for debt payment.
Fall Reimbursement paid in March was \$33,996.83. Thus, \$71,984.85 is due for payment in 2024.
\$70,000 was budgeted in 2023 for 2024 reimbursement. Thus we have an budgeting gap of about \$2,000.
In 2023, the 80% debt payment due was \$63,731, about \$8,250 less than the amount due this year.

Mae Kratzer
Signature of Department Head

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/20/2024
DATE:

Amazon TIF
FUND NAME
Planning & Development Department
DEPARTMENT NAME

4516
FUND NUMBER
980
NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.
\$501,763.91		Amazon TIF	4516	ADMINISTRATIVE FEES	43890
501,763.91					
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL
Approp.	Unspent as of Request Date		YES	NO	
		AMOUNT	DATE	Amount	Date
0.00					

REASON FOR REQUEST (Be Specific)	Pledge of 70% increment reimbursement of TIF revenues to pay off reimbursement agreement with developer.	
	2023 pay 2024 Spring:	\$498,620.89 (.70 X \$712,315.56)
	2022 pay 2023 Fall:	\$1,571.51 (.70 X \$2,245.01)
	2022 pay 2023 Spring:	\$1,571.51 (.70 X \$2,245.01)
	Total Due:	\$501,764

Fund was not created for AMZ until Fall 2023. These 70% payments will be included in the annual budget moving forward.

Mae Kratzer
Signature of Department Head

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

9/23/2024
DATE:

ARPA
FUND NAME
Commissioners
DEPARTMENT NAME

8951
FUND NUMBER
980
DEPARTMENT NUMBER

AMOUNT REQUESTED	PROJ. NO.	FUND NAME	FUND NO.	ACCOUNT/PROJECT NAME	ACCOUNT NO.
\$156,796.00	222527	ARPA	8951	Foraker, Construction Inspection	44600
156,796.00					
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectd		APPROVED BY COUNCIL
Approp.	Unspent as of Request Date		YES	NO	Amount Date
0.00					

REASON FOR REQUEST (Be Specific) Additional funds are required for engineering and construction inspection services for additional easements
needed to service existing connections, additional engineering work and construction inspection hours required during the construction phase. Original scope of work was for 300 days of construction administration.
390 days were required to complete the project. 3 additional progress meetings were added.
Coordination, rework and review of electrical quotes and homeowner coordination required more hours.
The added scope and requirements was work the County requested to be completed.

Jeff Taylor
Signature of Department Head

**ELKHART COUNTY
APPROPRIATION REDUCTION REQUEST**

9/10/2024
DATE

Surveyor / Cum Drain
DEPARTMENT/FUND NAME

1141/980
FUND NO./DEPT. NO.

AMOUNT OF REDUCTION	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO.
1,803.50	201009	Comstock	44600	Cum Drain	1141
16,158.50	201017	Wisler	44600	Cum Drain	1141
25,000.00	201021	Fetters Pletcher	44600	Cum Drain	1141
29,496.94	211011	Lat M Horn Kauffman	44600	Cum Drain	1141
25,000.00	211014	Sailor	44600	Cum Drain	1141
11,487.07	221002	Tile Investivations - Repairs	44600	Cum Drain	1141
21,000.00	221007	Boyer Tile	44600	Cum Drain	1141
10,000.00	232502	Washington Twp	44600	Cum Drain	1141
139,946.01					

RIGINAL AMOUNT F APPROPRIATION	DATE OF APPROP.	APPROVED BY COUNCIL	
		Amount	Date
25,000.00	6/13/2020		
25,000.00	11/14/2020		
25,000.00	11/14/2020		
30,000.00	11/19/2021		
25,000.00	11/19/2021		
20,000.00	3/14/2022		
200,000.00	5/14/2022		
10,000.00	3/16/2023		
360,000.00			

REASON FOR REDUCTION (BE SPECIFIC)	Return of unused funds after completion or dismissal of projects		
	Page #1	\$139,946.01	
	Page #2	\$134,859.42	page 1 of 2
	Total Reduction	\$274,805.43	

Lynn Loucks, Chairman Drainage
Signature of Department Head

ELKHART COUNTY
APPROPRIATION REDUCTION REQUEST

9/10/2024
DATE

Surveyor / Cum Drain
DEPARTMENT/FUND NAME

1141/980
FUND NO./DEPT. NO.

AMOUNT OF REDUCTION	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO.
4,250.00	232507	Indian Creek	44600	Cum Drain	1141
9,474.42	232513	Swoveland	44600	Cum Drain	1141
100,000.00	232514	Walters Drain	44600	Cum Drain	1141
21,135.00	232515	Lehman Farmwalt	44600	Cum Drain	1141
134,859.42					

ORIGINAL AMOUNT OF APPROPRIATION	DATE OF APPROP.	APPROVED BY COUNCIL	
		Amount	Date
5,000.00	4/20/2023		
25,000.00	10/19/2023		
100,000.00	10/19/2023		
70,000.00	11/16/2023		
200,000.00			

REASON FOR REDUCTION (BE SPECIFIC)	Return of unused funds after completion or dismissal of projects		
	Page 1	\$139,946.01	
	Page 2	134,859.42	page 2 of 2
	Total reduction	274,805.43	

Lynn Loucks, Chairman Drainage
Signature of Department Head

ELKHART COUNTY
APPROPRIATION REDUCTION REQUEST

9/23/2024
DATE

Commissioners/ARPA
DEPARTMENT/FUND NAME

8951-980 re
FUND NO./DEPT. NO.

AMOUNT OF REDUCTION	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO.
\$762,347.54	222650	Capital Construction Restroom	44600	ARPA	8951
762,347.54					

ORIGINAL AMOUNT OF APPROPRIATION	DATE OF APPROP.	APPROVED BY COUNCIL	BY	
			Amount	Date
4000000	2/23/2022			
\$25,758.00	6/20/2022			
\$310,318.06	7/30/2024			
4,336,076.06				

REASON FOR REDUCTION (BE SPECIFIC) These ARPA funds are being shifted to other ARPA project accounts.
The remaining Parks Latrine project costs will be paid from new project # 241015.

8/23/24 Revised Jeff Taylor
Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

DATE

Elkhart County Judiciary-General Fund
DEPARTMENT/FUND NAME

1000-172
FUND NO & DEPT NO.

TRANSFER FROM

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVIS BUDGET (Col. #1 Minus #2, & Add or**Sub
\$475,000	95,000.00	\$179,746.17	43020	Medical Services	N/A	\$380,000

TOTAL \$ 95,000.00

*Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

TRANSFER TO

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVIS BUDGET (Col. #1 Plus #2, & Add or**
0	95,000.00	0.00	44500	Motor Vehicles	N/A	\$95,000

TOTAL \$ 95,000.00

*Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

REASON FOR TRANSFER (BE This transfer is needed to purchase two vehicles for the Elkhart County Judiciary.
One vehicle will be assigned primarily to Court Services/Probation, as they need a
reliable vehicle to take on out of town trips and to visit juveniles at out of town/state facilities. The second vehicle
will be assigned primarily to the judges and court administration, as we have no vehicle for out of town or business
travel. These are the first two vehicles that we will have purchased.

Ross Maxwell
 Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

9/25/2024
DATE

Local Public Health Service
DEPARTMENT/FUND NAME

1161-980
FUND NO & DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVISED BUDGET (Col. #1 Minus #2, <small>± Add or **Sub</small>)
249,846	9,750.00	12,469	44310	Improvements	-7846	232,250
2						
3						
4						
5						
6						
7						
8						

TOTAL \$ 9,750.00

*Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVISED BUDGET (Col. #1 Plus #2, <small>± Add or **</small>)
377,617	9,750.00	341,411.20	43090	Other Prof. Services	-11,000	376,367.00
2						
3						
4						
6						
7						
8						

TOTAL \$ 9,750.00

*Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

REASON FOR TRANSFER (BE SPECIFIC) Transfer to pay Invoice for WizeHive grants management program services.

Concetta Sanfilippo
 Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

9/30/2024
DATE

Local Public Health Service
DEPARTMENT/FUND NAME

1161-980
FUND NO & DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVISED BUDGET (Col. #1 Minus #2, Plus #3, Add or **Sub
34810	250.00	10771.11	42195	Oth. Oper. Supplies	1100	35,660.00
2						
3						
4						
5						
6						
7						
8						

TOTAL \$ 250.00 *Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVISED BUDGET (Col. #1 Plus #2, Plus #3, Add or ** Sub
8000	250.00	7,129.68	44535	Data Process. Hdw..	7447	15,697.00
2						
3						
6						
7						
8						

TOTAL \$ 250.00 *Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

REASON FOR TRANSFER (BE Replacement for a broken color printer

Concetta Sanfilippo
 Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

10/1/2024
DATE

Community Corrections
DEPARTMENT/FUND NAME

9156.980
FUND NO & DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVISED BUDGET (Col. #1 Minus #2, & Add or **Sub
616446	32,000.00	412259.99	41120	Professional		584446
334985	8,000.00	225799.58	41130	Protective Services		326985
34000	2,500.00	225799.58	41165	Excess Hours		31500
4						
5						
6						
7						
8						
TOTAL \$		42,500.00				

*Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT/PROJECT NAME	*PREVIOUS ACTION TOTAL	REVISED BUDGET (Col. #1 Plus #2, & Add or **Sub
34325	42,500.00	34,325.00	43090	Professional Services		76825
2						
3						
4						
5						
8						
TOTAL \$		42,500.00				

*Previous Action includes: Appropriations, Reductions & Transfers
 ** Subtract #6 if a Reduction was previously done.

REASON FOR TRANSFER (BE SPECIFIC) Transfer of unspent funds from salary due to staffing levels to services to cover expenditures and fully utilize grant funding.

Helen Calvin
 Signature of Department Head