

# MINUTES

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

**April 15, 2024**

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes, were also present. Others present were Craig Buche, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

\*\*\*This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board approved the Minutes of the April 1, 2024, meetings and placed them on file.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

### **BUSINESS ITEMS:**

Jeff Taylor, County Administrator, requested approval of Animal Control Services Interlocal agreements for Town of Bristol, City of Elkhart, City of Goshen, Town of Middlebury, City of Nappanee, and Town of Wakarusa. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

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Steve Olsen, County Attorney's office, presented the Judicial Systems, Inc. – Special Purchase Resolution for Jury Management Software and Implementation Services. Resolution No. CO 2024-15. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this resolution. The second request for approval is the Master Products and Services Agreement; Software Based Subscription Services Agreement – Supplement; and Work Order No. 001. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

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Steve Olsen, County Attorney's office, Presented Change Order No. 1 to Agreement with Martell Electric LLC for New Elkhart County Courts Campus Project. Contract Price after this change order is \$676,167.00. The substantial completion date on the contract becomes August 24, 2024, and the final completion date becomes September 24, 2024. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this change order.  
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Kyle Wagner, County Highway, requested an additional appropriation from Local Road and Street fund in the amount of \$30,000.00 for adding a locker room to CR 38 maintenance facility for employee use. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Charlie McKenzie, County Highway, requested an additional appropriation from Community Crossings Grant Fund in the amount of \$308,005.57, funds received from INDOT for the 2023-2 Community Crossings Matching Grant. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Kyle Wagner, County Highway, requested an additional appropriation from Local Road and Street fund in the amount of \$35,000.00 to upgrade the manual lock gate, to a powered automatic gate. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Charlie McKenzie, County Highway, requested an additional appropriation from LOIT Special Distribution in the amount of \$58,499.54 left over from a special, one time, distribution from the state in 2016. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Kyle Wagner, County Highway, requested an additional appropriation from Local Road and Street fund in the amount of \$20,000.00 to replace two overhead garage doors at the New Paris facility. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Charlie McKenzie, County Highway, requested an additional appropriation from the Cumulative Bridge fund in the amount of \$560,000.00 to pay for the next four-year bridge inspection cycle 2024-2027. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Charlie McKenzie, County Highway, requested an additional appropriation from EDIT Fund in the total amount of \$1,550,000.00 with \$1,200,000.00 for Project #240011 Construction and \$350,000.00 for Project #240012 Construction Inspection. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.  
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Charlie McKenzie, County Highway, requested approval to advertise the 2024-1 Community Crossings Matching Grant Paving Program for bids. This is approximately 14 miles of paving. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

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Charlie McKenzie, County Highway, requested approval to advertise the 2024 Wedging Program for bids. This is also called the horse trough repair project. The horse and buggy traffic damage the asphalt in the horses running path. Funds for this come from the registration of the buggies. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

**BOARD ITEMS:**

Joe Leichtman, Buildings and Grounds Director, requested approval of the purchase of a 2024 GMC Sierra 1500 Pickup for \$45,521.00. This truck will replace a ten-year-old vehicle that will be repurposed into the fleet for the maintenance techs. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

Rich Myer, Cora Dale House, requested the use of the Courthouse Lawn on Friday May 3, 2024. They will be making people aware of Mental Health Awareness Month. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

**PRIVILEGE OF THE FLOOR:**

None

**ADJOURNMENT:**

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp