

# MINUTES

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

**February 26, 2024**

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes were also present. Others present were Craig Buche, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

\*\*\*This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board approved the Minutes of the February 5<sup>th</sup> and February 12<sup>th</sup>, 2024, meetings and placed them on file.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

A motion was made by Suzie Weirick and seconded by Bob Barnes to amend the agenda by adding the Prairie Creek Run water improvement bid opening. It was unanimously carried, and the board approved the addition to the agenda.

### **BUSINESS ITEMS:**

Natasha Kauffman, Redevelopment Program Coordinator, received and opened the bids for the Prairie Creek Run water improvement project. Three bids were received. Niblock Excavating, Bristol, IN for \$1,079,635.50, TGB Unlimited, Inc., South Bend, IN, for \$1,375,445.00, and HRP Construction, Inc., South Bend, IN for \$1,473,745.00. A motion was made by Suzie Weirick to accept the bids and allow staff to review and come back with a recommendation. Seconded by Bob Barnes, and unanimously carried by the board, to accept and review the bids. (Page 568)

Steve Olsen, County Attorney's office, approval of electrical proposals for the Foraker-Southwest Tecumseh Project. No bids were submitted this week. In regard to Addendum #4 the deadline for completion of the electrical work for the Foraker community was February 29, 2024. As a result of the County's needs and no fault of the contractor or property owner the deadline for one property at 67655 CR 13 Goshen, Indiana, is being extended to March 29, 2024, for the completion date for that property only. A motion made by Suzie Weirick to approve the extension of the completion deadline for this property, seconded by Bob Barnes and unanimously carried by the board, to accept the March 29, 2024, deadline.

Charlie McKenzie, County Highway, requested approval of LPA-Consultant agreement for construction inspection services on the Bridge 312 – CR 142 over Turkey Creek Replacement project. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 561)

Charlie McKenzie, County Highway, requested approval of traffic signal control ordinance. Ordinance No.CO 2024-07. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 562)

Kyle Wagner, County Highway, requested approval of Special Purchase Resolution for purchase of two (2) 2025 Tandem Axle Dump Trucks and upfit equipment. Resolution No.CO 2024-08. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 563)

The Weights & Measures Report for January 16<sup>th</sup>, 2024, to February 15<sup>th</sup>, 2024, was submitted. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this report. (Page 564)

### **BOARD ITEMS:**

Lilia Eller, CIO, requested Out of State Travel for CISCO Leadership Training. June 1<sup>st</sup> through June 7<sup>th</sup>, 2024. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this report. (Page 565)

Lilia Eller, CIO, requested Out of state Travel for Lilia Eller, Joe Gilbert, and Tony Brinson for ServiceNow Training, May 6<sup>th</sup> through May 10<sup>th</sup>, 2024. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this report. (Page 566)

Jeff Taylor, County Administrator, requested approval of Elkhart County, Series 2022 Bonds Disbursement of Funds from Project Fund #1001026397, Requisition #20, Pay App #21, for the Courthouse Construction in the amount of \$3,819,998.00. This pay app #21 will be split between 2<sup>nd</sup> bond issue held at Regions bank, in the amount of \$1,195,853.71 and the ARP fund 8951-980-44600 Project #222643 for \$2,624,144.29. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this payment. (Page 567)

**PRIVILEGE OF THE FLOOR;**

None

**ADJOURNMENT:**

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp