

MINUTES

ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

January 3, 2024

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes were also present. Others present were Craig Buche, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

***This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Minutes of the November 13, 2023, and placed them on file.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

Election of Officers for 2024. The floor was opened for nominations. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, Brad Rogers was nominated and elected President of the Board.

On motion made by Brad Rogers, seconded by Bob Barnes and unanimously carried, Suzie Weirick was nominated and elected as Vice President of the Board.

On motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board approved the various assignments as follows:

ELECTION OF OFFICERS FOR 2024 & COMMISSIONER ASSIGNMENTS FOR 2024

President – Brad Rogers

Vice President – Suzie Weirick

St. Joseph River Basin – Bob Barnes (this position goes through 2025)

Drainage Board – Bob Barnes

Plan Commission – Brad Rogers

Oaklawn – Brad Rogers

Community Corrections Advisory Board (CCAB) – Brad Rogers (this position goes through 2024)

CCPC – Personnel Liaison – Brad Rogers

Affirmative Action (EEOC) – Bob Barnes

Emergency Management Board – Suzie Weirick

Public Defender Board – Brad Rogers (this position goes through 2025)

Justice Reinvestment Advisory Council – Suzie Weirick

MACOG- Suzie Weirick. (this position goes through 2024)

Economic Development Corporation- Suzie Weirick (this position goes through 2024)

BUSINESS ITEMS:

Jeff Taylor, County Administrator, requested approval of electrical proposals for the Foraker-Southwest Tecumseh Project. There were two bids submitted. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved the lowest bids. (Page 455)

Craig Buche, County Attorney, Consideration of Service Agreement and Addendum with Howard E. Nyhart Company, Inc. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved the Agreement and Addendum. (Page 456)

Jeff Taylor, County Administrator, Requested approval of updated contract for Blake Eckelbarger for repair and maintenance of courthouse clock. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 457)

COMMISSIONERS APPOINTMENTS TO COUNTY POSITIONS FOR 2024.

Director, Buildings & Grounds – TBD

Veteran's Service Officer – James Snowden

County Highway Engineer – Charlie McKenzie

Manager of Transportation – Kyle Wagner

Director, Human Resources – Kirt Hunsberger

Chief Information Officer – Lilia Eller

Weights & Measures – Todd Barrows

Emergency Management Director – Jennifer Tobey

County Administrator – Jeff Taylor

County Attorney – Craig Buche

A motion made by Suzie Weirick to reappoint all of the above listed County Positions, seconded by Bob Barnes, and unanimously carried; the Board approved these appointments.

Craig Buche, County Attorney, Presented the Appointments to various County Boards for 2024 per the County Manual. (See attachment A)

A motion made by Suzie Weirick to appoint all of the attached listed names to various County Boards, seconded by Bob Barnes, and unanimously carried; the Board approved these appointments.

Cathy Searcy, County Assessor, presented a recommendation of appointment of Iverson Grove and Harrison Haines to the Property Tax Assessor Board of Appeals (PTABOA) Board. These two appointments were voted on and approved in the above motion on attachment A.

Kyle Wagner, Highway, Requested to Post Notice to Bidders for 2024 Supply and Materials Bid. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 458)

Nate Tipton, Court Services, requested approval of Juvenile Community Corrections FY24-25 Grant for majority of the salary for the Juvenile Community Corrections Supervisor and Case Manager. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 459)

BOARD ITEMS

Craig Buche, County Attorney, requested the approval of the agreement for Melanie Sizemore as County Health Officer. This formal agreement is effective January 1, 2024. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 460)

Craig Buche, County Attorney, requested approval of Uniform Conflict of Interest Disclosure forms for Tom Stump, Elkhart County Councilman and Steven Clark, Elkhart County Councilman. Dave Hess, Elkhart County Councilman presented Disclosure of Family Member's Proposed Contract with Elkhart County, Indiana. A motion made by Suzie Weirick to accept the forms as presented, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 461,462.463)

PRILEGE OF THE FLOOR:

None

ADJOURNMENT:

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp

Attachment A

Board Appointments January, 2024

Board or Commission	Board Member Name	Appointing Authority	Term
<i>Alcoholic Beverage Commission</i>	Greg Barberio	Commissioners	1 year
<i>Board of Zoning Appeals</i>	David Miller (Alternate)	Commissioners	1 year
<i>Convention & Visitors Commission</i>	Rick Jenkins	Commissioners	2 years
<i>Convention & Visitors Commission</i>	Beth Ronzone	Commissioners	2 years
<i>Convention & Visitors Commission</i>	Scott Baker	Commissioners	2 years
<i>Convention & Visitors Commission</i>	Dan Shoup	Commissioners	2 years
<i>County Corrections Complex Building Corporation</i>	Philip J. Hahn	Commissioners	1 year
<i>County Corrections Complex Building Corporation</i>	Robert E. Cripe Jr.	Commissioners	1 year
<i>County Corrections Complex Building Corporation</i>	Jeffrey D. Showalter	Commissioners	1 year
<i>Elkhart County Indiana Building Corporation (New Board)</i>	Philip J. Hahn	Commissioners	1 year
<i>Elkhart County Indiana Building Corporation (New Board)</i>	Robert E. Cripe Jr.	Commissioners	1 year
<i>Elkhart County Indiana Building Corporation (New Board)</i>	Jeffrey D. Showalter	Commissioners	1 year
<i>Drainage Board</i>	Ed Pippenger Jr.	Commissioners	3 year
<i>Property Tax Assessment Board of Appeals (PTABOA)</i>	Harrison Haines (D)	Commissioners	1 year
<i>Property Tax Assessment Board of Appeals (PTABOA)</i>	Iverson Grove (R)	Commissioners	1 year
<i>Public Safety Communications Commission (911 Center)</i>	Jeff Taylor	Commissioners	4 year
<i>Redevelopment Commission</i>	Frank Lucchese	Commissioners	1 year
<i>Redevelopment Commission</i>	Mandy Leazenby	Commissioners	1 year
<i>Redevelopment Commission</i>	Rick Gentle	Commissioners	1 year
<i>Redevelopment Commission</i>	Gregg Eash	Commissioners	1 year