

# MINUTES

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

**December 26, 2023**

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. Board member Bob Barnes was present. Board Member Suzie Weirick was absent. Others present were Nat Jordan County Attorney's Office; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

\*\*\*This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Bob Barnes, seconded by Brad Rogers and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

### **BUSINESS ITEMS:**

Request approval of electrical proposals for the Foraker-Southwest Tecumseh Project. No bids were submitted for approval.

Request approval of 2024 Commissioners Meeting Schedule (please note that January 3<sup>rd</sup> is a Wednesday). See attached Schedule, (attachment A). On a motion made by Bob Barnes, seconded by Brad Rogers and unanimously carried, The Board approved this request. (Page 446)

Jeff Taylor, County Administrator, requested approval of EECBG Grant for new boilers at the Goshen Courthouse. This grant is \$80,000.00. On a motion made by Bob Barnes, seconded by Brad Rogers and unanimously carried, the Board approved this request. (Page 447)

Jeff Taylor, County Administrator, requested approval of SWIF Grant for the Foraker-Southwest-Tecumseh project. This grant is \$1,875,000.00 for the wastewater improvement project. On a motion made by Bob Barnes, seconded by Brad Rogers and unanimously carried, the Board approved this request. (Page 448)

Joshua Shook, Deputy Director of Emergency Management, requested approval of three grants. The first one is item A, the 2023 EMPG Grant for salary reimbursement for EMA staff. This grant is \$75,000.00. The Second grant, item B, requests approval of 2024 HMEP Grant to contract instructor to facilitate ICS/NIMS courses. This grant is for \$4,500.00. The third grant, item C requests approval of 2024 HMEP Grant for purchase of HAZ-Sim unit for HAZMAT Training & hire contractor to facilitate tabletop exercise for LEPC. This grant is for \$20,000.00. On a motion made by Bob Barnes, to approve all three grants, was seconded by Brad Rogers and unanimously carried, the Board approved this request.

(Page 449,450,451)

The Weights & Measures Report for November 16<sup>th</sup>, 2023, to December 15<sup>th</sup>, 2023, was submitted. A motion made by Bob Barnes, seconded by Brad Rogers, and unanimously carried; the Board approved this report. (Page 452)

**BOARD ITEMS:**

Helen Calvin, ECCC, requested approval of a Memorandum of Understanding for Tax Refund Exchange and Compliance system. This is an agreement with the State Government. On a motion made by Bob Barnes, seconded by Brad Rogers and unanimously carried, the Board approved this request. (Page 453)

**PRIVILEGE OF THE FLOOR;**

None

**ADJOURNMENT:**

On motion made by Bob Barnes, seconded by Brad Rogers, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp

# 2024

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE

**JANUARY** 3 Wednesday -**Regular**  
8 Monday - Regular  
16 Tuesday -**Regular**  
22 Monday - Regular  
29 Monday - Regular

**JULY** 1 Monday -**Regular**  
8 Monday - Regular  
15 Monday - **Regular**  
22 Monday - Regular  
29 Monday - Regular

**FEBRUARY** 5 Monday - **Regular**  
12 Monday - Regular  
19 Monday - **Regular**  
26 Monday - Regular

**AUGUST** 5 Monday - **Regular**  
12 Monday - Regular  
19 Monday - **Regular**  
26 Monday - Regular

**MARCH** 4 Monday - **Regular**  
11 Monday - Regular  
18 Monday - **Regular**  
25 Monday - Regular

**SEPTEMBER** 3 Tuesday - **Regular**  
9 Monday - Regular  
16 Monday - **Regular**  
23 Monday - Regular  
30 Monday - Regular

**APRIL** 1 Monday - **Regular**  
8 Monday - Regular  
15 Monday - **Regular**  
22 Monday - Regular  
29 Monday - Regular

**OCTOBER** 7 Monday - **Regular**  
14 Monday - Regular  
21 Monday - **Regular**  
28 Monday - Regular

**MAY** 6 Monday - **Regular**  
13 Monday - Regular  
20 Monday - **Regular**  
28 Tuesday - Regular

**NOVEMBER** 4 Monday - **Regular**  
12 Tuesday - Regular  
18 Monday - **Regular**  
25 Monday - Regular

**JUNE** 3 Monday - **Regular**  
10 Monday - Regular  
17 Monday - **Regular**  
24 Monday - Regular

**DECEMBER** 2 Monday - **Regular**  
9 Monday - Regular  
16 Monday - **Regular**  
23 Monday - Regular  
30 Monday - Regular

All meetings are considered **REGULAR** meetings and will be held in Room 104 of the County Administration Building, 117 North Second Street, Goshen, Indiana at 9:00 a.m. These meetings are considered public, open door meetings.

All agenda items must be in the Commissioners' Office no later than **noon** on the Wednesday before the meeting.