

# MINUTES

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

**December 18, 2023**

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes were also present. Others present were Steve Olsen, County Attorney's office; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

\*\*\*This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

### **BUSINESS ITEMS:**

Request approval of electrical proposals for the Foraker-Southwest Tecumseh Project. No bids were submitted.

Jeff Taylor, County Administrator, requested approval of Drug-Free Community Fund 2024 Allocations. The amount is \$254,012.00. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

Steve Olsen, County Attorney, requested Ordinance Adopting Amendment to Elkhart County Government Personnel Policy and Standard Procedures Manual. Ordinance No. CO2023-59. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 435a)

Steve Olsen, County Attorney, requested the Health Officer Appointment Approval. This is a four-year term, 1-1-2024 through 12-31-2027. Melanie Sizemore was appointed by the Health Department. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 435)

Steve Olsen, County Attorney, requested Special Purchase Resolutions – IT Management Services. Resolution No. CO2023-57. This allows the CIO to move forward with the contracts subject to final approval by the County Attorneys office. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 436)

Steve Olsen, County Attorney, requested Master Services Agreement with CRI Advantages Inc. This is an umbrella, and there will be supplements and work orders entered into under this agreement. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 437)

Steve Olsen, County Attorney, requested an Addendum to Dell Midwestern Education Compact (MHEC) Solutions Contract No. MHEC-04152022. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 438)

Jason Auvil, Zoning Administrator, presented Westview Capital LLC's request represented by Wightman Group for secondary approval of a 21-lot major subdivision to be known as Deerfield Estates Section Five in Cleveland Township. Terry Lang, South Bend, explained the phases of this subdivision. Brad Rogers opened a public hearing. No audience members wished to speak on this matter. On motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board closed the public hearing. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Page 439)

Jason Auvil, Zoning Administrator, presented Jeffrey Squires & Kimberly Warner Squires request for a Zone Map Change from R-1 to B-2, southwest corner of SR 15 & CR 20, common address of 58527 SR 15 in Jefferson Township. Brad Rogers opened a public hearing. Jeff Squires, owner of the property, clarified the request. On motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board closed the public hearing. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 440)

Kevin Williams, Building Commissioner, requested to Award Bids for Demolition of (7) unsafe building bids, opened at the Dec. 11<sup>th</sup>, 2023, Commissioners meeting. See attachment A, with all of the bids by property and by contractor. This attachment also lists the low bidders for each property. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request to award the bids to the lowest bidders. (Page 441)

Ross Maxwell, Court Administrator, requested approval of Grant Application for 2024 Juvenile Diversion Grant (JDCA) for \$80,000.00. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 442)

Ross Maxwell, Court Administrator, requested approval of Grant Application for 2024 Juvenile Community Alternative Grant Program (JCA) for \$80,000.00. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request. (Page 443)

Ross Maxwell, Court Administrator, Requested approval of Grant Application for 2024 Interpreter Grant for \$20,000.00. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Page 444)

John Bowers, Landfill, requested a Resolution for Special Purchase Hook Lift Truck. Permission to purchase a 2009 Western Star 4900, replaces a 1995 Mack Truck. Resolution No. CO2023-58. A motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried; the Board approved this request.

(Page 445)

**BOARD ITEMS:**

None.

**PRIVILEGE OF THE FLOOR:**

Ron Davidhizer, 203 Middlebury, Goshen, Indiana. Spoke on property 51841 E. County Line Road.

**ADJOURNMENT:**

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp

	Dana Bontrager Excavating	John \Vard Concrete Inc.	Jerry Reed Excavating	John Boettcher Sewer and Excavating	B and E Excavating	Beaver Excavating	SAR Excavating
51841 E. County Line Rd.	\$ 12,805.00	\$ 14,499.87		\$ 23,506.30	\$ 12,900.00		\$ 14,505.00
54216 Southwood Dr.	\$ 5,375.00	\$ 11,690.31	\$ 7,500.00	\$ 11,780.70	\$ 6,800.00	\$ 7,200.00	\$ 13,916.00
58476 Ash Rd.	\$ 20,165.00	\$ 23,750.00	\$ 20,000.00	\$ 41,589.45	\$ 13,500.00	\$ 17,900.00	\$ 37,214.00
68023 US 33	\$ 12,035.00	\$ 15,631.00	\$ 14,000.00	\$ 25,968.70	\$ 13,900.00	\$ 18,000.00	\$ 19,014.00
25220 County Road 6	\$ 8,647.50	\$ 16,264.52	\$ 15,000.00	\$ 22,224.00	\$ 12,500.00	\$ 14,200.00	\$ 23,337.00
30629 County Road 22	\$ 18,615.00	\$ 23,157.58	\$ 20,000.00	\$ 38,683.20	\$ 15,750.00	\$ 29,800.00	\$ 26,618.00
50902 County Road 15	\$ 27,650.00	\$ 16,442.36	\$ 30,000.00	\$ 64,875.00	\$ 17,900.00		\$ 44,139.00

51841 E. County Line Rd.	Dana Bontrager Excavating	\$ 12,805.00					
54216 Southwood Dr.	Dana Bontrager Excavating	\$ 5,375.00					
58476 Ash Rd.	B and E Excavating	\$ 13,500.00					
68023 US 33	Dana Bontrager Excavating	\$ 12,035.00					
25220 County Road 6	Dana Bontrager Excavating	\$ 8,647.50					
30629 County Road 22	B and E Excavating	\$ 15,750.00					
50902 County Road 15	John Ward Concrete Inc.	\$ 16,442.36					

(Attachment A)