

MINUTES

ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

Aug 28, 2023

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes were also present. Others present were Craig Buche, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

***This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Minutes of the July 17th, 2023, meetings and placed them on file.

On a motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

BUSINESS ITEMS:

Jeff Taylor, County Administrator, requested approval of electrical proposals for the Foraker-Southwest Tecumseh Project. Jeff stated that there are no proposals to approve this week.

Craig Buche, County Attorney, requested approval of update to County Policy Manual Ordinance. Ordinance CO 2023-41. Craig reviewed the revisions to this update. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 314)

Kevin Williams, Building Commissioner, requested to release RFP's for four building demolitions. Proposals are due on September 25, 2023. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 315)

Craig Buche, County Attorney, requested Joint Resolution to authorize transfer of three unimproved parcels to the Elkhart City Redevelopment Commission: two parcels on Indiana Avenue & one parcel on York St. This is Resolution CO 2023-42. The transfers of these parcels will be "as is" condition with no warranties. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 316)

Steve Olsen, County Attorney, requested consideration of Moser Work Order #6 agreement. This is regarding the IT/CIO Services with a not to exceed of \$12,500.00 with a date of completion of December 31, 2024. This falls under the Master Service Agreement with Moser. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 317)

Steve Olsen, County Attorney, requested approval of Master Products and Services Agreement. We have an agreement with Interlink Group and any work requires a work order to proceed with any work. When there is a known project, they like to get an MSA in place in advance so they can move forward with work orders afterward. On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this request. (Page 318)

BOARD ITEMS:

Jeff Taylor, County Administrator, received notice from Niblock Excavating to cancel The CR 20 access road bid. This is a mutual agreement. It was awarded to them for \$667,000.00 and the project has been cancelled due to a price increase for the relocation of a natural gas pipeline in an easement. The county is still looking for other options. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request.

Jeff Taylor, County Administrator, explained he has been working with the Auditor's Office in getting quotes for new copiers. The Commissioner's office has been paying for most of the maintenance fees for the county and we are trying to identify all of the copiers that are being supported by the network and IT. Patty Pickens explained they obtained quotes from four companies to move from leasing to purchase. Canon's quote was the lowest in addition to saving almost \$2500.00 in fees with the lease coming to an end. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request.

PRIVILEGE OF THE FLOOR:

None

ADJOURNMENT:

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp