

MINUTES

ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

Aug 14, 2023

President Brad Rogers called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Suzie Weirick and Bob Barnes were also present. Others present were Craig Buche, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

***This meeting commenced pursuant to public notice under the Indiana open door law and Governor Holcomb's Executive Orders. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

On a motion made by Suzie Weirick, seconded by Bob Barnes and unanimously carried, the Board approved the Minutes of the June 26th, and July 3rd, 2023, meetings and placed them on file. (Page 293 & 294)

BUSINESS ITEMS:

Charlie McKenzie, Highway, requested approval to solicit quotes for replacing the deck on Bridge 310 – CR 142 over Swoveland Ditch. This is a maintenance project. This bridge is 39 years old, and this repair should add another 20 years to the life of the bridge. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 295)

Jeff Taylor, County Administrator, requested approval of electrical proposals for the Foraker-Southwest Tecumseh Project. This item was withdrawn from the agenda, there were no proposals to approve.

Jeff Taylor, County Administrator, requested approval of Chief Information Officer Appointment. The title will be CIO and her name is Lilia Eller. She has extensive experience and background and will be an asset to the County. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request.

Brad Rogers, Commissioner, Requested approval of AV/IT Courts Campus Contract Award. This request has been tabled. There is a 30-day extension for negotiations.

Jeff Taylor, County Administrator, Requested approval of an Independent contractor agreement with Conserv for HVAC controller work at the jail. The Controllers are outdated and worn out. On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this request. (Page 296)

Jeff Taylor, County Administrator, Requested approval of Resolution for Special Purchase for HVAC at the Jail. This includes software, supplies and services. On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this request. (Page 297)

Jeff Taylor, County Administrator, Consideration of Grant Application Review Form for the Goshen Courthouse. This is for limestone entrance work. The Auditor's office is helping with the grant application review form. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 298)

Natasha Kauffman, Planning, requested approval of RDC Interlocal Agreement with the Town of Middlebury for water line design services funding. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 299)

Natasha Kauffman, Planning, requested approval of RDC Interlocal Agreement with the Town of Middlebury for road and sanitary sewer construction project funding. This is the Warren Street Project. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 300)

Craig Buche, County Attorney, requested approval of Ordinance for early implementation of a minimum time increment policy for vacation and sick time, which is part of the policy manual update that is scheduled to be implemented October 1st. This adjusts the minimum time increments to be used for sick time. With this minor change, it would allow for this to be implemented early on August 27, 2023, instead of waiting until October 1st, 2023. This is due to the automated time keeping program Right Stuff. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request. (Page 301)

John Bowers, Landfill, Additional Appropriation Request from Solid Waste Capital Reserve in the amount of \$750,000.00 for required gas well work. This will be part of the new construction project and allow for some repairs that are needed. He just wants to get the funding in place ahead of time. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request.

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BOARD ITEMS:

Craig Buche, County Attorney, requested approval of an update to the existing Workforce Development Agreement for elected officials for Region Two. This is the Northern Indiana Workforce Development board. This updates the names and signatures of other local Elected officials in other counties. These officials carry out and oversee the funds through The Workforce Development Board. On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board approved this request.

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PRIVILEGE OF THE FLOOR:

None

ADJOURNMENT:

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

Kelly Ropp