

ELKHART SUPERIOR COURT 5

CAUSE NO. 20D05 \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

vs.

\_\_\_\_\_  
Defendant

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Current Employer and Address

**PAYMENT AND  
NOTIFICATION ORDER**

**TO THE DEFENDANT NAMED ABOVE:**

\_\_\_\_\_  
You shall pay the judgment in this case not later than \_\_\_\_\_;  
\_\_\_\_\_  
You shall pay not less than \$ \_\_\_\_\_ each \_\_\_\_\_ beginning \_\_\_\_\_ until the  
judgment, plus interest, is paid in full; and /or  
\_\_\_\_\_  
You shall pay the judgment as follows: \_\_\_\_\_

**ALL PAYMENTS SHALL BE MADE TO: Clerk, Elkhart Superior Court 5  
Elkhart County Courts Bldg.  
315 S. Second Street  
Elkhart, IN 46516**

Payments must be made by cash, money order or certified check payable to "Superior Court 5" or via paygov.us for credit card. **ALL FORMS OF PAYMENT REQUIRE YOUR CAUSE/CASE NUMBER (shown above).** Do not send cash except by registered mail. The Clerk's records shall be conclusive as to the amount and date of your payment unless you can prove clearly that an error was made. **ALL PAYMENTS NOT MADE TO THE CLERK AS STATED ABOVE, WILL NOT BE SHOWN IN THE COURT RECORDS.**

If you fail to make a payment as required, your wages will be subject to garnishment without further notice to you. You shall notify the plaintiff's lawyer (if the plaintiff has a lawyer) or the plaintiff (if the plaintiff does not have a lawyer) within 48 hours after (1) any change of your mailing address, (2) any change of your residence or place where you live, (3) any change of your employment, or (4) your receipt, after today, of money or intangible property, of any kind, having a value of \$300.00 or more.

**WARNING: THIS ORDER SHALL REMAIN IN FORCE UNTIL THE COURT CHANGES IT. IF YOU FAIL TO COMPLY WITH THE NOTIFICATION REQUIREMENTS, YOU MAY BE SUBJECT TO SANCTIONS.**

All future mail from the Court relating to this case will be sent to the address shown above. If notice of any hearing is mailed to this address and you fail to attend that hearing, you may be subject to sanctions. If you notify the Court in writing of a change of address, the new address will be substituted as of the date the Court receives your written notification.

ORDER EFFECTIVE: \_\_\_\_\_

\_\_\_\_\_  
Judge, Elkhart Superior Court 5

Acknowledge by (Sign): \_\_\_\_\_

(Print): \_\_\_\_\_