

MINUTES

ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

May 2, 2022

President Suzie Weirick called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Frank Lucchese and Brad Rogers were also present. Others present were Steve Olsen, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Anita Mock, Administrative Manager. Craig Buche, County Attorney, was absent.

***This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation and remote electronic participation.

On a motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved the Minutes of the April 18th & April 25th, 2022 meeting and placed them on file.

On a motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

BUSINESS ITEMS:

Planning & Development Zoning Administrator, Jason Auvil, requested approval of John Ward represented by Lang, Feeney & Associates for secondary approval of a 27-lot major subdivision to be known as **JIMTOWN CROSSING SECTION TWO**, northwest end of Amber Valley Drive, 1,000 feet north of Pine Bluff Drive, east of County Road 100, in Baugo Township. Suzie Weirick opened a public hearing. No audience members wished to speak on this matter. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board closed the public hearing. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

County Highway, Charlie McKenzie, received Bids for the 2022 WEDGING Program. The Bids received are as follows:

- Rieth Riley in the amount of \$748,285.04.
- Niblock Excavating in the amount of \$625,695.20.
- Milestone Contractors in the amount of \$1,096,000.00

On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved to accept the Bids and Highway to review.

County Highway, Charlie McKenzie, requested approval of 2022 CCMG Paving Program Agreement by and between Elkhart County, Indiana and Rieth-Riley Construction Company, Inc. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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County Highway, Charlie McKenzie, requested approval of 2022 CCMG Paving Program Performance Bond by and between Elkhart County, Indiana and Rieth-Riley Construction Company, Inc. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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County Highway, Charlie McKenzie, requested approval of additional appropriation from Local Road & Street Fund in the amount of \$60,000 for unexpected engine repairs for the Highway Departments only road grader. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request.

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County Highway, Charlie McKenzie, presented a major variance request for the property located at 29052 Old US Highway 20 for additional driveway access. Residence owner, Mary Kline, requested the variance be approved. Discussion of the request followed. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board upheld the Highway Recommendation denying the variance request.

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County Administrator, Jeff Taylor, requested approval of additional appropriation from the American Rescue Plan Fund in the amount of \$25,000 for funds required to pay for the Builders Risk Insurance for the Courthouse Project. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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County Administrator, Jeff Taylor, requested approval of additional appropriation from General Fund in the amount of \$100,000 for funds to pay accounting and American Legal expenses. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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Equal Employment Opportunity Committee Chair, Gloria Navarro, requested approval of the 2022 EEO Committee Members. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. See attached member list.

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County Administrator, Jeff Taylor, requested approval of Segment Agreement by and between the County of Elkhart and New Paris Telephone; connecting points from Wilden Hut to Union Station Technology Center. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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Landfill Director, John Bowers, requested approval of Leachate Tank Construction – Contract w/ Blue Flame Crew, LLC. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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Landfill Director, John Bowers, requested approval of Gas Collection Control System (GCCS) Expansion 2022 Construction – Contract w/ Blue Flame Crew, LLC. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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Landfill Director, John Bowers, requested approval of 2022 Piggyback (PB-1 and PB-2) Construction – Contract w/ C & E Excavating, Inc. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request.

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Landfill Director, John Bowers, requested approval of Proposal for 2022 Leachate Tank Construction Quality Assurance with Weaver Consultants Group. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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Landfill Director, John Bowers, requested approval of Landfill Engineering Construction Quality Assurance Services with IngenAE, LLC for Piggyback (PB-1 and PB-2) Landfill Construction. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request.

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Buildings & Grounds Director, Don Tubicsak, requested approval of additional appropriation from General Fund in the amount of \$50,000 for building repairs; mechanical, plumbing, electrical, heating & air, snow plowing and salting parking lots. On motion made by Frank Lucchese, seconded by Suzie Weirick this request was approved. A roll call vote followed: Brad Rogers, NAY; Frank Lucchese, AYE; Suzie Weirick, AYE.

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Buildings & Grounds Director, Don Tubicsak, requested approval of additional appropriation from the General Fund in the amount of \$100,000 for custodial supplies and services. On motion made by Frank Lucchese, seconded by Suzie Weirick this request was approved. A roll call vote followed: Brad Rogers, NAY; Frank Lucchese, AYE; Suzie Weirick, AYE.

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Buildings & Grounds Director, Don Tubicsak, requested approval of additional appropriation from the General Fund in the amount of \$149,000 for a new roof at Elkhart County Corrections in Goshen. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board tabled this request.

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Buildings & Grounds Director, Don Tubicsak, requested approval of additional appropriation from the General Fund in the amount of \$25,000 to replace A/C Compressor in Information Technology server room in the Administration Building. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board denied this request.

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Buildings & Grounds Director, Don Tubicsak, requested approval of additional appropriation from LIT – Special Purchase Fund in the amount of \$75,000 to cover NIPSCO increases. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board tabled this request.

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Buildings & Grounds Director, Don Tubicsak, requested approval of additional appropriation from LIT – Special Purchase Fund in the amount of \$44,000 to replace the water heater in the laundry room at the Correctional Facility. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request.

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On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved the Weights & Measures Report for March 16th, 2022 to April 15th, 2022.

BOARD ITEMS:

County Administrator, Jeff Taylor, requested approval of Engagement Letter between Elkhart County and Baker Tilly for Proposed Municipal Advisory and Accounting Services – Comprehensive Financial Plan. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request.

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County Attorney, Steve Olsen, presented a request for approval of the contracts necessary to procure builder's risk insurance with applicable endorsements, including a cost of making good endorsement and authorization for one individual to be designated with authority to sign the contractual documents following final legal approval. Based upon a motion duly made by Frank Lucchese and seconded by Brad Rogers the Commissioners unanimously approved Jeff Taylor to execute the builder's risk insurance contracts subject to final legal review and approval.

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County Attorney, Steve Olsen, presented a request for authorization to release the request for proposals for a consultant to inspect and analyze latrine improvements for placement and utility design on behalf of the Elkhart County Parks Department. Attorney Olsen explained that the process will be conducted in two phases. The first phase will include identifying an engineered solution for replacement, including preliminary drawings, feasibility analysis, and cost estimates for each. The second phase will include developing the project to address the identified site improvements. Based upon a motion duly made by Brad Rogers and seconded by Frank Lucchese the Commissioners unanimously approved release of the initial request for proposals.

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Highway Department, Charlie McKenzie, requested approval to advertise for Elkhart Redundancy Fiber Optic Project. On motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved this request.

Elkhart Public Library Director, Lisa Guedea Carreno, gave a brief update on the renovations of four Elkhart Public Library branch locations and invited Commissioners to the Cleveland Branch Grand Opening on Tuesday, May 10th, @ 4:00 p.m.

PRIVILEGE OF THE FLOOR:

On a motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board adjourned their meeting.

Respectfully submitted,
Anita Mock