

MINUTES

ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

February 1, 2021

President Suzie Weirick called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board members, Frank Lucchese and Brad Rogers, were also present. Others present were Craig Buche, County Attorney; Jeff Taylor, County Administrator; Patricia Pickens, County Auditor; and Anita Mock, Executive Assistant.

***This meeting commenced pursuant to public notice under the Indiana open door law and Governor Holcomb's Executive Orders. This meeting was made available for the public and press to attend in person or engage in remote real-time observation and remote electronic participation.

On a motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved the Minutes of the January 4th, January 11th, January 19th & January 25th, 2021 meetings and placed them on file. A roll call vote followed with all members voting; AYE.

On a motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office. A roll call vote followed with all members voting; AYE.

BUSINESS ITEMS:

County Treasurer, Tina Bontrager, opened the Board of Finance Meeting. The Board elected the following officers: Suzie Weirick, President; Tina Bontrager, Vice President and Frank Lucchese, Secretary. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved these appointments. A roll call vote followed with all members voting; AYE. Tina Bontrager presented the Report of Investment Activity for 2020. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this report. A roll call vote followed with all members voting; AYE. Tina Bontrager requested approval of Resolution of the Board of Commissioners of the County of Elkhart, Indiana Authorizing the Investment of Public Funds Pursuant to IC 5-13-9-5. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved the Resolution. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, received Bids for 2020-2 CCVMG Paving Program. The Bids received are as follows:

Phend & Brown, Inc.	\$699,974.50
Rieth – Riley Construction Co. Inc.	\$550,338.85
Niblock Excavating, Inc.	\$568,382.34
Walsh & Kelly, Inc.	\$578,900.00

On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved to accept and review the Bids. A roll call vote followed with all members voting; AYE.

County Highway Manager of Transportation, Charlie McKenzie, requested approval of Rieth-Riley Performance Bond for County Road 38 from County Road 31 to County Road 35. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, requested approval of Rieth-Riley Agreement for County Road 38 from County Road 31 to County Road 35. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, requested approval of additional appropriation from Road Maintenance & Construction Fund in the amount of \$1,500,000 for funds for road paving, chip seal and associated costs. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, requested approval of additional appropriation from Local Road & Street Fund in the amount of \$1,000,000 for funds for road paving and associated costs. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, requested approval of additional appropriation from Motor Vehicle Highway Fund in the amount of \$2,000,000 for funds for road paving and associated costs. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, requested approval of additional REDUCTION from EDIT Fund in the amount of \$1,500,000 due to project bids received lower than associated costs. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Highway Manager of Transportation, Charlie McKenzie, requested approval of additional REDUCTION from Storm Water Fund in the amount of \$200,000 due to project bids received lower than appropriated amount. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Planning & Development Director, Chris Godlewski, requested approval of additional appropriation from Electronic Map Generation Fund in the amount of \$8,000 for payments for pictometry service. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Planning & Development Director, Chris Godlewski, requested approval of additional appropriation from Middlebury SE TIF Fund in the amount of \$5,500 for fees for TIF expansion paid to Baker Tilly. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Planning & Development Director, Chris Godlewski, requested approval of additional appropriation from County Road 6 and County Road 17 NE TIF Fund in the amount of \$205,000 for Prairie Creek Run Water Utility Construction. Natasha Kauffman joined the meeting virtually and further explained the request. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Planning & Development Director, Chris Godlewski, requested approval of additional appropriation from LOVES TIF Fund in the amount of \$2,490 for reimbursement payment to Loves for road and sewer improvements. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Planning & Development, Natasha Kauffman (virtual), requested approval of additional appropriation from Redevelopment Fund in the amount of \$2,500 for miscellaneous items and needs. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Administrator, Jeff Taylor, requested approval of additional appropriation from General Fund in the amount of \$130,000 for funds necessary for additional space needed for the building occupied by the Prosecutor's Office. Additional space will be utilized by the Prosecutor, Concord Township Assessor, possibly ECCC and other departments. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Administrator, Jeff Taylor, requested approval of additional appropriation from CRRSA Emergency Rental Assistance Fund in the amount of \$6,178,131.60. This fund is established to appropriate funds received from the Federal Government for the purpose of providing rental assistance to Elkhart County residents according to established program guidelines. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Administrator, Jeff Taylor, requested approval of additional appropriation from the General Fund in the amount of \$200,000 for funds for incidental costs related to the construction of the courthouse. Examples include, but are not limited to, the construction office, miscellaneous studies, inspections, meetings, data collection and other related costs for constructing the courthouse. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Administrator, Jeff Taylor, requested approval of additional REDUCTION from General Fund in the amount of \$976,354 for a reduction of remaining funds from land purchase for the new courthouse project. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Humane Society Director, Robert LaRoy, requested approval of Contract for Animal Shelter Management & Animal Control Services. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Humane Society Director, Robert LaRoy, requested approval of Interlocal Agreements with the City of Elkhart, City of Goshen, Town of Middlebury, Town of Wakarusa and Town of Bristol for Animal Services provided by the Humane Society. Communities are responsible for the following reimbursement amounts: Elkhart - \$126,500, Goshen - \$77,644, Middlebury - \$5,400, Wakarusa - \$6,000 & Bristol - \$4,000. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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County Administrator, Jeff Taylor, requested approval of Resolution of the Elkhart County Commissioners for Special Purchase of Fuel Supply for 2021. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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Elkhart County Emergency Management Director, Jenn Tobey, requested approval of County Emergency Management Advisory Council. On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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On motion made by Frank Lucchese, seconded by Brad Rogers and unanimously carried, the Board approved the Weights & Measures Report for December 16th to January 15th, 2021. A roll call vote followed with all members voting; AYE.

BOARD ITEMS:

Health Officer, Dr. Bethany Wait, discussed the current COVID-19 numbers and what it means to Elkhart County and opening up County Buildings to the public.

County Attorney, Steve Olsen, requested approval of Resolution of the Elkhart County Commissioners Regarding Public Access to Elkhart County Facilities. On motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board approved this request. A roll call vote followed with all members voting; AYE.

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AUDIENCE ITEMS:

Glenn Null spoke on issues.

Cathy Searcy spoke on the Elevate Service.

Dean Jessup spoke in reference to the Goshen Dam Pond.

On a motion made by Brad Rogers, seconded by Frank Lucchese and unanimously carried, the Board adjourned their meeting. A roll call vote followed with all members voting; AYE.

Respectfully submitted,
Anita Mock