

# MINUTES

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

**September 15, 2025**

President Brad Rogers was absent. Vice-President Suzie Weirick called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other Board member Bob Barnes was also present. Others present were Steve Olsen, County Attorney; Patricia Pickens, County Auditor; Jeff Taylor, County Administrator and Kelly Ropp, Administrative Manager.

\*\*\*This meeting commenced pursuant to public notice under the Indiana open door law. This meeting was made available for the public and press to attend in person or engage in remote real-time observation.

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Minutes of the September 8, 2025 meeting and placed them on file.

(Item 395)

On a motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

### **BUSINESS ITEMS:**

Kyle Wagner, County Highway, presented a recommendation to award the 2025-2 Paving Program to Niblock Excavating, Inc for \$2,397,221.00. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board awarded this bid to Niblock Excavating, Inc.

(Item 396)

Kyle Wagner, County Highway, presented a request for approval of an Agreement and Performance Bond for the 2025-2 Paving Program with Niblock Excavating, Inc. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved the agreement and performance bond.

(Item 397A and 397B)

Kyle Wagner, County Highway, presented a request for approval of Proposed Nonregulatory Signage Additions and Changes (please see attached list of proposed additions and changes). On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved these additions and changes.

(Item 398)

Kyle Wagner, County Highway, presented a request for approval of a Recommendation for Acceptance of CR 17 Multi-Use Path and Bridge over US 33 Project. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this Recommendation for Acceptance.

(Item 399)

Kyle Wagner, County Highway, presented a request for approval of INDOT-LPA Agreement for Preliminary Engineering Services for Bridge 126 on CR 6 over Christiana Creek. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this agreement.

(Item 400)

Jeff Taylor, County Administrator, presented a request by Chris Mandell of RTR Speedway Inc. for Noise Ordinance Variance. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this noise ordinance variance.

(Item 401)

Steve Olsen, County Attorney, presented for consideration the Notification of Substantial Completion, Warranty Commencement, and Acceptance as Certificate of Substantial Completion for the new Elkhart County Courts Facility. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this notification.

(Item 402)

Steve Olsen, County Attorney, presented for consideration and approval a Right of Entry Agreement with New Paris Fire Department, Inc. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this Right of Entry.

(Item 403)

Natasha Kauffman, Redevelopment Coordinator, presented an additional appropriation request from CR 6 & CR 17 Improvement TIF Fund in the amount of \$30,000.00 for Access Road ROW Costs. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this additional appropriation request.

(Item 404)

Natasha Kauffman, Redevelopment Coordinator, presented an additional appropriation request from Love's Allocation Fund in the amount of \$5,712.00 for Administration Fees. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this additional appropriation request.

(Item 405)

### **BOARD ITEMS:**

Helen Calvin, Community Corrections, presented a request for approval of the FY 2026 Elkhart County Drug Free Partnership Grant. On motion made by Bob Barnes, seconded by Suzie Weirick and unanimously carried, the Board approved this grant.

(Item 406)

### **PRIVILEGE OF THE FLOOR:**

Pam Keyser, Middlebury, spoke

### **ADJOURNMENT:**

On motion made by Suzie Weirick, seconded by Bob Barnes, and unanimously carried, the Board adjourned the meeting.



## MEMO

**Date:** September 15, 2025  
**Project:** Proposed Nonregulatory Signage Additions and Changes  
**To:** Elkhart County Commissioners  
**From:** Timothy W. Jackson, PE, County Engineer

---

**Subject** *Nonregulatory Signage Approvals*

---

### CR 17 and CR 40

A request to review additional signage at CR 17 and CR 40 has been reviewed. The engineering department has completed a crash analysis and a speed study at the mentioned location. The engineering department has determined additional signage for the stop condition is warranted. The engineering department recommends:

- Remove the existing School Bus Turn Around (S3-4, Roadsoft ID 12027) sign on the south side of CR 40 that is facing west and is 630 west of CR 17 (Confirmed that this is no longer in use by Wa-Nee nor Goshen Schools)
- Move the existing Stop Ahead (W3-1) sign on CR 40 that is on the south side of CR 40 facing west and is 520 ft west of CR 17 to be 645 ft west of CR 17 (moved 125 ft west from existing location)
- Add a Stop Ahead (W3-1) sign on the north side of CR 40, 645 ft west of CR 17, facing west (directly across from above noted sign)
- Add two Cross Traffic Does Not Stop plaques (W4-4P) mounted below the existing Stop Sign (R1-1, Roadsoft ID 12029) in the southwest quadrant of the CR 40/CR 17 intersection, one facing east, one facing west
- Add a Stop sign (R1-1) in the northwest quadrant of the CR 40/CR 17 intersection within the hatched pavement area, facing west with two Cross Traffic Does Not Stop plaques (W4-4P) mounted below, one facing east, one facing west
- Add a strip of red retroreflective material (min. 2" width) mounted below the Cross Traffic Does Not Stop Plaques for the full length of the support on both of the above noted Stop sign posts, facing west
- Remove the existing School Bus Turn Around (S3-4, Roadsoft ID 2824) sign on the north side of CR 40 that is facing east and is 520 ft east of CR 17 (Confirmed that this is no longer in use by Wa-Nee nor Goshen Schools)
- Move the existing Stop Ahead (W3-1) sign on CR 40 that is on the north side of CR 40 facing east and is 540 ft east of CR 17 to be 600 ft east of CR 17 (moved 60 ft east from existing location)



- Add a Stop Ahead (W3-1) sign on the south side of CR 40, 600 ft east of CR 17, facing east (directly across from the above noted sign)
- Add two Cross Traffic Does Not Stop plaques (W4-4P) mounted below the existing Stop Sign (R1-1, Roadsoft ID 12034) in the northeast quadrant of the CR 40/CR 17 intersection, one facing east, one facing west
- Add a Stop sign (R1-1) in the southeast quadrant of the CR 40/CR 17 intersection, facing east with two Cross Traffic Does Not Stop plaques (W4-4P) mounted below, one facing east, one facing west
- Add a strip of red retroreflective material (min. 2" width) mounted below the Cross Traffic Does Not Stop Plaques for the full length of the support on both of the above noted Stop sign posts, facing east

#### **CR 46 and CR 31**

A request to review safety at CR 46 and CR 31, particularly regarding the stop condition on CR 31, has been reviewed. The engineering department has completed a safety study at the mentioned location. The engineering department has determined findings do warrant additional signage. The engineering department recommends:

- Additional Stop signs (R1-1) on the left side of each CR 31 approach
- Dual Cross traffic does not stop (W4-4P) signs on the north and south approaches of the intersection mounted below the stop signs facing both directions (8 total).
- Stop Ahead (W3-1) signs installed on CR 31 735 ft north of CR 46 (north of bridge railing) and 570 ft south of CR 46

#### **Starner Ave. & Kehres St.**

A request to install speed limit signs on Starner Ave and Kehres St has been investigated. The engineering department has completed a study at the mentioned location and has determined that signs are warranted. The engineering department recommends:

- Speed limit sign (R2-1) (30 mph) at Starner Ave and CR 10 intersection on both northeast and southwest legs of intersection for vehicles entering the subdivision
- Speed limit sign (R2-1) (30 mph) at Kehres St and CR 10 intersection on both northeast and southwest legs of intersection for vehicles entering the subdivision

#### **CR 4 from SR 15 to CR 35**

A request to review and conduct a speed study on CR 4 from SR 15 to CR 35 has been reviewed. The engineering department has completed a crash analysis and speed study along the mentioned road corridor. The engineering department has determined findings that do not warrant a change in speed limit, but do warrant additional signage. The engineering department recommends:

- W11-1 (Bicycle) warning sign 200 ft east of CR 104 facing West
- W11-1 (Bicycle) warning sign 200 ft west of CR 35 facing east



### **CR 18, CR 13, and CR 115**

The engineering department has determined that advanced warning signage for the yield conditions approaching the CR 18, CR 13, and CR 115 roundabout is warranted. The engineering department recommends:

- Install a Yield Ahead Sign (W3-2) 275 feet west of the eastbound yield condition at the intersection on CR 18, facing west.
- Install a Yield Ahead Sign (W3-2) 350 feet east of the westbound yield condition at the intersection on CR 18, facing east.

### **CR 20 and CR 23**

A request to review a multi-way stop at CR 20 and CR 23 has been reviewed. The engineering department has completed a crash analysis and a speed study at the mentioned location. The engineering department has determined findings that do warrant changes. The engineering department recommends:

- Dual Stop Signs (R1-1) on the East and West Sides of CR 23, with Double Cross Traffic Does Not Stop Plaques (R4-4p) Facing both North and South, with the Stop Signs Facing South (On CR 23 from CR 20 to SR 15)
- Dual Stop Signs (R1-1) on the East and West Sides of CR 23, with Double Cross Traffic Does Not Stop Plaques (R4-4p) Facing both North and South, with the Stop Signs Facing North (On CR 23 from CR 20 to County Creek Ct)
- Stop Ahead Sign (W3-1) on the West Side of CR 23, 380 feet in advance of the CR 23 & CR 20 intersection, Facing South (On CR 23 from CR 20 to SR 15) (Across from existing Stop Ahead)
- Dual Stop Ahead Signs (W3-1) on the East and West Sides of CR 36, 425 feet in advance of the CR 23 & CR 20 intersection, Facing North (On CR 23 from CR 20 to County Creek Ct)

### **CR 24 and CR 11**

A request to review a multi-way stop at CR 24 and CR 11 has been reviewed. The engineering department has completed a crash analysis and a speed study at the mentioned location. The engineering department has determined findings that do warrant changes. The engineering department recommends:

- Dual Stop Signs (R1-1) on the North and South Sides of CR 24, with Double Cross Traffic Does Not Stop Plaques (R4-4p) Facing both East and West, with the Stop Signs Facing West (On CR 24 from CR 9 to CR 11)
- Dual Stop Signs (R1-1) on the North and South Sides of CR 24, with Double Cross Traffic Does Not Stop Plaques (R4-4p) Facing both East and West, with the Stop Signs Facing East (On CR 24 from CR 11 to CR 13)

