

https://public.courts.in.gov/porefsp#/

CREATING AN ACCOUNT FOR THE PROTECTION ORDER REGISTRY

Welcome to the Indiana Protection Order E-filing Service Provider.

Civil protection orders are available for situations involving **domestic or family violence, sexual assault, stalking, harassment, or child sex grooming**. These types of situations can be very dangerous and even result in death.

Taking a step like filing for a protection order can offer a level of safety, but also increase your risk. There are resources available to help you take this step safely.

Although not required, you can speak with an advocate in your region, confidentially and free of charge, to help you assess your level of danger, plan for safety, and also assist you with completing the Protection Order Petition. If interested, please select from the section on your right.

i Please consider using the following resources, or choose to get in touch with an advocate that can help you:

? Frequently Asked Questions

🏠 Indiana Coalition Against Domestic Violence

📞 National Domestic Violence Hotline

+ Create Account **👤** User Login

To use our OES (Odyssey File and Serve) products, you must first create an account.

Click on Create Account

IMPORTANT! Do not use an email address or password that the Respondent can access. If you need to create a brand new email address and password, visit [Google](#) for a Gmail Account or [Yahoo](#) for a Yahoo account.

Find an Advocate

First Name *	Last Name *	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone Number *	Email Address *	
<input type="text"/>	<input type="text"/>	
Address *	Zip Code *	City *
<input type="text"/>	<input type="text"/>	<input type="text"/>
State *		
<input type="text"/>		
<input type="checkbox"/> I am a lawyer.		
<input type="checkbox"/> I am a paralegal (you must first be added to the court's paralegal list.)		
<input type="checkbox"/> I would like to use Odyssey File and Serve (Odyssey File and Serve) and provide the service to my client through your OES.		
<input type="checkbox"/> I have read and agree to the User Agreement. * User Agreement		
<input type="button" value="Register"/>		

Add your information

Click the box then click Register

Once you get to this screen you will have to check your email and retrieve your temporary password. The email will come from:

Court Technology Notifications <noreply@courts.in.gov>

Click after receiving password

public.courts.IN.gov

i Filers: If you have not received an accepted email for your petition in several days, please contact the clerk's office to make sure they have received the filing.

i Attorneys cannot e-file appearances on behalf of parties that are marked with a "Pro Se" designation in Odyssey. We have had recent reports of PO e-filings failing to be submitted to the Clerk's Review Queue in Odyssey File and Serve because of errors with parties that were previously marked "Pro Se" and then that designation was removed before the attorney re-filed. While we think this issue is intermittent, but we want to make sure filers are aware that this is a possibility. If you have contacted the clerk's office and they cannot find your submission in their review queue, please contact our Help Desk at helpdesk@courts.in.gov

Registration Success

You have completed the first step in registering as a user of the Protection Order E-filing Service Provider. You have been emailed a temporary password to complete the final step in the registration process.

[Back to the Login Screen](#)


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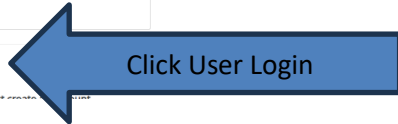
 Frequently Asked Questions

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 National Domestic Violence Hotline

 Create Account  User Login

To use our OER (Address, File and Seal) capabilities, you must first create an account.



Enter your email address and temporary password

Click on *Log in*

Login

Username

Password

Password Requirements:

- Must be at least 8 characters, no more than 25
- Must have one lower case character
- Must have one upper case character
- Must contain one integer or a special character

Current password *

New password *


Confirm new password *

Choose a new password that you will remember

Click *Change Password* when Finished



You have successfully changed your password


 Continue

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 Continue



STARTING A NEW PROTECTION ORDER

How to Create a Petition

In order to submit a petition for an order for protection and request for a hearing, answer all the questions. Once you have answered all the questions, a petition and a confidential form will be generated. You can either save your petition and confidential form to edit and submit at a later time, or submit it after viewing.

Once submitted, your petition will become a public document available in the clerk's office. A copy may also be sent to the Respondent. The confidential form, including your home address and phone number, is for use by court, clerk, and law enforcement only.

To read how to fill out the Petition, click the help icon located at the upper right corner on each page. If at any time you wish to consult an advocate, there is a Find an Advocate button on each page.

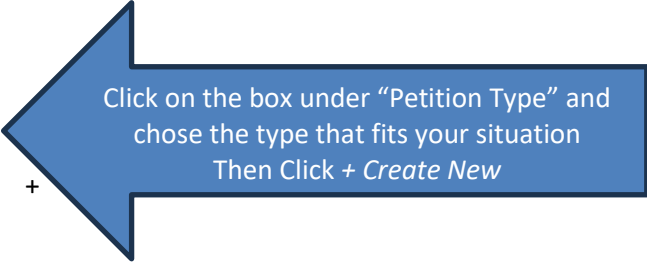
To start a petition, you must first create an account by clicking the Create Account button below.

IMPORTANT NOTICE: In order to file a case, you must have the Respondent's correct name. In order to assist law enforcement in enforcing the Order for Protection it is helpful to have Respondent's date of birth and/or social security number. The Respondent's current address may also be necessary for the Court to grant certain forms of other relief.

If you are an attorney you must complete the form process for the petition that you are filing.

Safe Exit If at any time you fear you are about to be discovered by the person from whom you are seeking protection, click this button to go to a news site. This button is located in the upper right of every screen.

[Back to Start Page](#)



**On the next screen choose Elkhart County and Superior Court 6.
Answer both questions and click Next.
Continue through the next screens answering all the questions pertaining to your situation.**

FILING INTO AN EXISTING PROTECTION ORDER

How to Create a Petition

In order to submit a petition for an order for protection and request for a hearing, answer all the questions. Once you have answered all the questions, a petition and a confidential form will be generated. You can either save your petition and confidential form to edit and submit at a later time, or submit it after viewing.

Once submitted, your petition will become a public document available in the clerk's office. A copy may also be sent to the Respondent. The confidential form, including your home address and phone number, is for use by court, clerk, and law enforcement only.

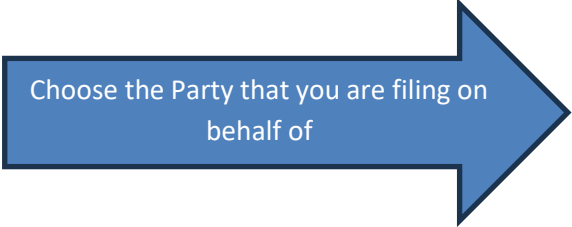
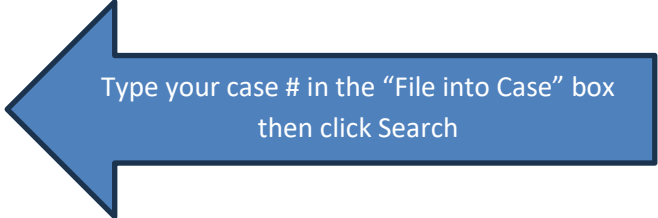
To read how to fill out the Petition, click the help icon located at the upper right corner on each page. If at any time you wish to consult an advocate, there is a Find an Advocate button on each page.

To start a petition, you must first create an account by clicking the Create Account button below.

IMPORTANT NOTICE: In order to file a case, you must have the Respondent's correct name. In order to assist law enforcement in enforcing the Order for Protection it is helpful to have Respondent's date of birth and/or social security number. The Respondent's current address may also be necessary for the Court to grant certain forms of other relief.

If you are an attorney you must complete the form process for the petition that you are filing.


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Filing For:
Party: *

Petitioner = Person that Filed to Protection Order
Respondent = Person the Order is against

<https://public.courts.in.gov/porefsp#/>

You cannot upload password protected or encrypted documents. Single document is limited to 50 MB. 

Click the *Upload* button

Documents:



1. Select the Code that best describes your

4. Add document saved in computer

Upload Document

Filing Codes: *

Document Security: *

Description: *

No file chosen


(PDF and Image Files Only!!)

Please limit the file name to 50 characters and do not use special characters in the file name.

2. Choose if the document should be public or confidential

3. Type a short Title for your filing

5. Click OK

You cannot upload password protected or encrypted documents. Single document is limited to 50 MB. 

Documents:

 Test.pdf (Lead)

Filing Code: Agreement of Parties
Security: Public
Description: Test
Created: 08/10/2022 12:45 PM

86.

↑

Envelope:

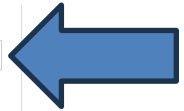
Envelope is limited to 75 MB.

 (Lead)

<https://public.courts.in.gov/porefsp#/>

Envelope:

+ Add Filing



Envelope is limited to 75 MB.

If you need to upload more than one document hit the *Add Filing* button and repeat steps for each additional filing.

(Lead)

Envelope:

+ Add Filing

Envelope is limited to 75 MB.

(Lead)

Test.pdf (Lead)

Filing Code: Agreement of Parties

Security: Public

Description: Test

Created: 08/10/2022 12:45 PM

86.26 KB

Once ALL of your documents have been uploaded click on the *Submit Envelope* button

ESERVE ONLY SUBMIT EFILE ENVELOPE

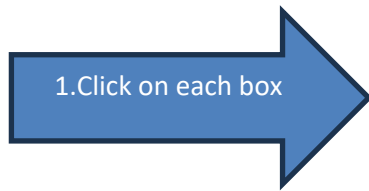


Subsequent Filing Checklist

Please read and agree to each item to ensure that your subsequent filing is submitted successfully.

- Each "lead document" I uploaded matches the filing code I selected for it.
- If I filed a proposed order, I submitted it as a "lead document" with the filing code, "Proposed Order Filed."
- If I filed any documents considered confidential under ACR 5(C)3, I set the document security to confidential, and, if applicable, submitted a Notice of Exclusion.
- I understand that a document marked as public document, whether e-filed or conventionally filed, may be posted on the Internet.
- I understand that traditional service is required for parties that are not service contacts on this case.

1. Click on each box



Submit Filing Review Filing

2. Click on Submit

